

## Campaign / Event Co-Ordinator Volunteer

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### Campaign / Event Co-Ordinator Volunteer

At Crimestoppers, we believe that it is **people** who stop crime.



Each and every one of us can play a part. Together, we can be safer from crime. Our volunteers play a vital role for our charity.

Our volunteers connect people everywhere with the belief they can stop crime. Volunteers usually work as part of a local team, in a role that suits your skills and/ or experiences.

#### **Role Purpose:**

To lead on the delivery of specific campaigns, projects and events.

#### **Quote from one of our Campaign & Event Co-Ordinator Volunteers:**

“Initially I thought that with limited time available I might not find a niche or something to do that I would enjoy but after organising an awareness event in a local town in my region I found it challenging but highly satisfying and well within my comfort zone.”

#### **Role:**

- Provide leadership to any campaigns, projects or events, ensuring the work is carried out to set deadlines.
- Agree with the Police, stakeholders and funders their commitment and involvement with the campaign, project or event.
- With the Chairperson, recruit members to the team to ensure it is sufficiently resourced with the right number and skill set of people to be effective.
- Hold meetings of the campaign, project or event team when appropriate.
- Assess skills of team members and task as appropriate, making best use of available skills whilst also creating an environment for skill-sharing and development.
- Attend committee meetings to feedback information relating to project activity and progress.

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**Experience:**

- Experience of leading campaigns, projects or events from inception to delivery.
- Ability to nurture and lead volunteers from varied backgrounds and with differing skills and experience.
- Confident in liaising with other partners in order to achieve stated objectives of the project.

**Competences:**

- Proactive, able to drive action and ensure delivery of strategy, projects and achieve results.
- Highly developed interpersonal and networking skills, able to work with minimal supervision.
- IT literate, with access to own computer and the internet.
- Understanding of strategy and planning.
- Leadership.
- Commitment to the policies, procedures, goals and values of the charity.

**Commitment:**

- To commit to volunteering with Crimestoppers for the duration of the campaign or project (or sufficient duration to deliver effective results).
- To offer sufficient time each month to lead and plan the activities of the campaign; including attendance at Committee meetings, local involvement and some organisational duties.
- Campaigns may take place anywhere within the region and therefore you need to be fully mobile and able to travel throughout the region.
- Commit to the principles of the Crimestoppers Volunteer Charter.
- Sign a Volunteer Agreement and Non-Disclosure Agreement.

**Support:**

The role will be supported through regular contact with the Chairperson and Regional Manager and reasonable out of pocket expenses, to fulfil essential activities, will be reimbursed.